

Laboratory Diagnostics, Point of Care Testing and Pathology Managed Services Framework Agreement Call-Off Award Processes - Direct Award

To be used:

- where the Goods/Services can be supplied only by a particular supplier
- where objective conditions can be used to justify a particular supplier
- where the reopening of competition would result in only one suppliers' ability to submit a bid
- Switching to direct award where no suitable tenders under a competitive tendering process or further competition have been received.
- where suppliers opt-out or do not want to participate in any competitive tendering process or further competition leaving one supplier
- in urgency/ time restrictive scenarios (as defined in the objective conditions)

Note: It is advised that Market engagement is carried out at the earliest point to identify market developments and changes but should not be used to determine the direct award.

1. Participating Authority completes the Statement of Requirements (SOR) incl details of specification, existing spend, Test Numbers, expected growth and decline trends and indications of timelines.
2. Participating Authority or NHS Supply Chain to assess capability of suppliers and engage with the market to understand the solutions available.
 - a. If NHS Supply Chain actions this on behalf of the Participating authority the capable suppliers will be chosen using the award matrix produced following the award of the framework or
 - b. An RFI process can be undertaken (Matrix to be produced as part of launch process)
3. Pricing can be requested from supplier; all pricing must reflect pricing offered via the framework with any discount offered clearly stipulated. Pricing can be requested in three ways:
 - a. NHS Supply Chain framework pricing can be offered to the customer via the NHS Supply Chain catalogue.
 - b. NHS Supply Chain requests a quotation providing capable suppliers the SOR to formulate a best and final offer price for the specific requirements of the customer.
 - c. The customer obtains the quotation, and this is validated in line with framework pricing.

(Step 1, 2 and 3 can be done interchangeably)

Single Capable Supplier

4. The Participating Authority provides evidence that the chosen supplier meets the requirements as well as meeting one or more of the Objective Conditions.
5. Call-Off Agreements are put in place to facilitate the award and a URN is provided by NHS Supply Chain.

Multiple Capable Suppliers

6. The awarded supplier must show evidence of either objective conditions to show how supplier is the only capable provider or the best value.
7. The Framework Call-Off Agreements are put in place to facilitate the award and a URN is provided by NHS Supply Chain.