

Account Application Form

Dear Customer,

Thank you for your recent enquiry regarding opening an account with NHS Supply Chain.

NHS Supply Chain provides customer-focused healthcare products and supply chain services to the UK's National Health Service (NHS), enabling trusts, hospitals and other healthcare organisations to focus on patient care.

Key benefits include:

- Award-winning online ordering system and electronic catalogue
- Access to over 315,000 competitively priced products
- Regular scheduled deliveries to meet your needs
- Dedicated customer service support.

Under the terms of our charter, NHS Supply Chain is only able to provide this service to front line patient care providers. It would therefore be most helpful if all the fields indicated on the attached application form could be completed as this will enable us to process your application in a timely manner.

NHS Supply Chain delivers to a wide variety of Healthcare locations from Hospitals to small GP clinics and Dental surgeries. It may therefore be necessary to carry out a road and access suitability assessment and to confirm where you would like your goods delivering. If this is required for your location, we will carry out the survey when making the first delivery.

Once we have approved your account application we will contact you to help you place your first order and enable you to get the most from our products and services. Please note orders over £120 are delivered free of charge, orders below £120 will incur a charge of £7.50 towards the cost of delivery. Payment terms are 30 days from date of invoice.

As an added benefit for registered Charities and NHS charitable funds we can offer VAT zero rating on medical/scientific items, so please ensure that you complete our 6 month certificate and return with your application form.

If you have any further queries then please do not hesitate to contact us.

Yours sincerely,

National Admin Team

Tel: 0300 013 6208 extension 2182

Email: csadmin@supplychain.nhs.uk

Account Application Form

Please tick which applies to your organisation.

<input type="checkbox"/> New Account	<input type="checkbox"/> Additional Account	
<input type="checkbox"/> NHS Organisation with over 50% funding by the NHS (such as most GPs).	<input type="checkbox"/> Private Less than 50% NHS Business Activity Provider has less than 50% of NHS Business Activity.	<input type="checkbox"/> Not for Profit Provider of healthcare services on a not for profit basis e.g. voluntary, hospice, charity, social enterprise.
<input type="checkbox"/> Wider Public Sector Public sector health related customer, e.g. Local authority, MOD, prison, school (home countries).	<input type="checkbox"/> Private Profit making organisations using health care services to achieve core purpose profit eg Spire, Bupa, BMI, non-NHS Dentist.	<input type="checkbox"/> Purchases with charitable funds Eligible organisations to benefit from VAT zero rating on medical/scientific items.
<input type="checkbox"/> Private Greater than 50% NHS Business Activity Provider has greater than 50% of NHS Business Activity.	<input type="checkbox"/> NHS Service Provider Organisations contracted to provide healthcare services and guarantee to only use products on those contracts.	<input type="checkbox"/> Trust Capital purchases Enabling Trusts to administer transactional capital purchases.

All sections must be completed, with as much information as possible.

Section 1

Nature of Business			
Brief Description of Services to be Provided			
Organisation Name			
Delivery Address including postcode			
Contact Name		Job Title	
Telephone Number		Website	
Email Address			
Invoice Address (if different to above) including postcode			
Contact Name		Job Title	
Telephone Number			
Address of Parent Company (if applicable) including postcode			
Telephone Number			
Company Registration Number		VAT Number	
Are you a registered charity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Charity number

Please ensure you complete our VAT Exemption Certificate and return with this application to avoid delays in setting up your account

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Section 2

Anticipated frequency of order? ☐ Weekly ☐ Monthly ☐ Other (please advise);

What types of products might you purchase from us? (please tick all that apply)

- | | | |
|---|--|---|
| <input type="checkbox"/> Cleaning, hygiene and infection control products | <input type="checkbox"/> Dressings | <input type="checkbox"/> Operating theatre products |
| <input type="checkbox"/> Clinical products | <input type="checkbox"/> Food and catering products | <input type="checkbox"/> Protective clothing e.g. gloves/masks/aprons |
| <input type="checkbox"/> Continence products | <input type="checkbox"/> Furniture and fittings | <input type="checkbox"/> Rehabilitation e.g. crutches, walking frames |
| <input type="checkbox"/> Dental and optical equipment | <input type="checkbox"/> Hearing aids | <input type="checkbox"/> Women and child/sexual health promotion |
| <input type="checkbox"/> Drapes and gowns | <input type="checkbox"/> Lab instruments and equipment | |
| | <input type="checkbox"/> Office equipment and stationery | |

Expected annual spend?

NHS Supply Chain only emails invoices, please submit an email address for our records

Email address for invoices

Section 3

What percentage of your sales turnover is NHS Business?

Please attach evidence to support this statement

Section 4

Do you wish to purchase now or at any time in the future products classed as "Licensed Medical Products" (LMPs) see appendix 1 for examples

☐ Yes

☐ No

If yes you must complete all the sections 'What type of products will you be ordering from us'. Failure to provide sufficient, verifiable evidence of your suitability to order LMPs will result in you being unable to place demand for this range, even though you may be able to view them in our catalogue.

Acceptable evidence is **one** of the following:

- A copy of your MHRA Distributor or Manufacturers Licence (if applicable)
- A headed letter containing the following – GMC/GDC/GPhC registration number, forename(s) and surname.

As part of MHRA requirements placed on NHS Supply Chain as a distributor of Licensed Medical Products we are required to undertake customer validation checks and as such we reserve the right to restrict supply of Licensed Medical Products to validated customers.

Please note evidence provided will be routinely subject to re validation, subsequent failure will see the range removed from your access.

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Section 5

What type of services do you provide to the NHS?

Which NHS customer are you providing services to?

What type of contract agreement is in place and for what duration?

Are the products being used within your own organisation at delivery location or are they being onward sold to either the NHS or another organisation?

If products are being onward sold, please identify as to whom?

Are there any other considerations to be considered i.e any know clinical impacts directly linked to the ability to transact with NHSSC?

Section 6

- Terms of payment are strictly 30 days from date of invoice.
- Orders below £120 will incur a carriage charge of £7.50 (inclusive of VAT).
- The account must be used monthly or we reserve the right to terminate the account.
- Roll cages and tote bins are to be returned promptly following delivery.
- This agreement does not permit you to use these products for any other customer other than stated above. Evidence of such practices will result in the termination of your account.
- By typing my name/signing below, I certify the above information to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing my application.

Signed by:

Print Name:

Position:

Date:

Please note that your contact details will be kept securely in our database and will not be disclosed to a third party.

If you would prefer us not to contact you from time to time with further information about products and services which may be of interest to you, please tick this box.

☐

[Click here to submit form via email](#)

[*Download this form to use this button](#)

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Appendix 1

Licensed Medical Products

Correct as at 1 September 2019 and subject to change

NPC	Description
EFA029	Bandage zinc oxide impregnated medicated stocking 17cm x 13cm x 1cm LICENSED MEDICINES
ELS609	Flowable Haemostat Fibrin sealant 2ml kit (2x2 ml) and applicator device
ELS610	Flowable Haemostat Fibrin sealant 5 ml kit (2x5 ml) and applicator device
EVX393	Iv dressing pack Code 089623 grip lok picc fixation device code 580404 label day review tegaderm dressing 10x12cm code 1626w chloraprep 3ml applicator syringe pre filled 10ml with nacl 0.9% chloraprepp drape towel 45x35cm LICENCED MEDICAL PRODUCT - NON RETURNABLE
EVX485	Peripheral Line Insertion pack LICENCED MEDICINE vene k disposable tourniquet silicone customised documentation vy4510 label cannulation insertion record yellow disposal bag 28x45cm drape towel 45x35cm. 5 swabs 7.5 x 7.5cm 4 ply non woven 30g hloraprep sepp 0.67ml NON-RETURNABLE
FAL3885	Carmine solution Indigo 10ml non setrile single use NON RETURNABLE
FDN078	Saline (LICENSED MEDICINES) sodium chloride 1 litre NON RETURNABLE
FKV11006	Haemostat Sealant Ready to use solutions for 2ml - NON RETURNABLE
FKV11007	Haemostat Sealant Ready to use solutions for 4ml - NON RETURNABLE
FKV11008	Haemostat Sealant Ready to use solutions for 10ml - NON RETURNABLE
FKV11013	Haemostat Sealant Solutions for 4ml - NON RETURNABLE
FKV11014	Haemostat Sealant Solutions for 10ml - NON RETURNABLE
FSB1872	Safety Cannulation Pack Blue 22G ported nottingham richardsons clear film chloraprepp sepp tourniquet
FSB1873	Safety Cannulation Pack Pink 20G ported nottingham richardsons clear film chloraprepp sepp tourniquet
FSB1874	Safety Cannulation Pack Green 18G ported nottingham richardsons clear film chloraprepp sepp tourniquet
FSB1875	Safety Cannulation Pack Grey 16G ported nottingham richardsons clear film chloraprepp sepp tourniquet
FSP2160	Safety Cannulation Pack Green 18G x 45mm Ported with winged clip technology pack containing drape ~ chloraprepp sepp 2% chlohexidine steret ~ swabs x 5 ~ opsite (iv3000) dressing ~ cannula care plan ~ sterile field ~ traceability labels
FSP2161	Safety Cannulation Pack Grey 16G x 50mm Ported with wings pack containing drape ~ chloraprepp sepp 2% chlohexidine steret ~ swabs x 5 ~ opsite (iv3000) dressing ~ cannula care plan ~ sterile field ~ traceability labels
FSP2162	Safety Cannulation Pack Orange 14G x 50mm Ported with winged clip technology pack containing drape ~ chloraprepp sepp 2% chlohexidine steret ~ swabs x 5 ~ opsite (iv3000) dressing ~ cannula care plan ~ sterile field ~ traceability labels
FSP2213	Safety Cannulation Pack Yellow 24G x 19mm Ported with wings containing drape ~ chloraprepp sepp 2% chlohexidine steret ~ swabs x 5 ~ opsite (iv3000) dressing ~ cannula care plan ~ sterile field ~ traceability labels PUR
FSP2214	Safety Cannulation Pack White 17G x 45mm Ported with wings containing drape ~ chloraprepp sepp 2% chlohexidine steret ~ swabs x 5 ~ opsite (iv3000) dressing ~ cannula care plan ~ sterile field ~ traceability labels PUR
FSP2223	Safety Cannulation Pack Grey 16G x 50mm Ported with winged clip technology pack containing drape ~ chloraprepp sepp 2% chlorhexidine ~ swabs x 5 ~ tegaderm 1633 dressing ~ cannula care plan ~ sterile field ~ traceability labels
FSP2224	Safety Cannulation Pack Orange 14G x 50mm Ported with winged clip technology pack containing drape ~ chloraprepp sepp 2% chlorhexidine steret ~ swabs x 5 ~ tegaderm 1633 dressing ~ cannula care plan ~ sterile field ~ traceability labels
FSP2234	Safety Cannulation Pack Yellow 24G x 19mm Ported with Wings containing drape ~ chloraprepp sepp 2% chlohexidine steret ~ swabs x 5 ~ opsite (iv3000) dressing ~ cannula care plan ~ sterile field ~ traceability labels

FSP2256	Safety Cannulation Pack Yellow 24G x 19mm introcan safety straight with wings ~ tegaderm 1633 ~ chloraprep sepp 2% chlorhexidine ~ swabs x 5 ~ sterile field ~ drape ~ peel off documentation label
FSP2356	Safety Cannulation Pack Grey 16G x 50mm includes introcan safety straight with wings~tegaderm 1633~chloraprep sepp 2% chlorhexidine~5 x swabs~sterile field~drape~peel off documentation label
FSP2487	Safety Cannulation Pack Blue 22G x 25mm Ported with wings clip technology cannula pack containing drape ~ chloraprepp sepp 2% chlorhexidine steret ~ swabs x 5 ~tegaderm 1633 dressing ~ cannula care plan ~ sterile field ~ traceability labels
FSP2488	Safety Cannulation Pack Pink 20G x 33mm Ported with winged clip technology cannula pack containing drape ~ chloraprepp sepp 2% chlorhexidine steret ~ swabs x 5 ~ tegaderm 1633 dressing ~ cannula care plan ~ sterile field ~ traceability labels
FSP2489	Safety Cannulation Pack Green 18G x 45mm Ported with winged clip technology cannula pack containing drape ~ chloraprepp sepp 2% chlorhexidine steret ~ swabs x 5 ~ tegaderm 1633 dressing ~ cannula care plan ~ sterile field ~ traceability labels
FSP2529	Safety Cannulation Pack Grey 16G x 50mm Ported with wings pack inc. tegaderm 1633 iv dressing~chloraprepp sepp 2%~4xswabs~sterile field~peel off traceability labels~cannula assessment record~waste bag
FSP2597	Safety Cannulation Pack Blue 22G x 25mm includes Introcan Safety straight with wings~tegaderm 1633~chloraprep sepp 2% chlorhexidine~5 x swabs~sterile field~drape~peel off documentation label
FSP3550	Cannulation Pack LICENCED MEDICINE cannula care record vy4804 ~ 5 swabs non woven 5x5cm 30g white ~ chloraprep sepp 067ml ~ dressing tegaderm 7x8.5cm code 1633 ~ disposal bag 28x45cm ~ 2-lumen octopus 2 vadsite 2arvs type 6841.212 ~ drape towel 45x35cm NON-RETURNABLE
FSP3568	Safety Cannulation Pack Yellow 24G Richardsons Clear Film Dressing Chloraprepp SEPP
FSP3569	Safety Cannulation Pack Blue 22G Richardsons Clear Film Dressing Chloraprepp SEPP
FSP3570	Safety Cannulation Pack Pink 20G Richardsons Clear Film Dressing Chloraprepp SEPP
FSP3571	Safety Cannulation Pack Green 18G Richardsons Clear Film Dressing Chloraprepp SEPP
FSP3572	Safety Cannulation Pack Grey 16G Richardsons Clear Film Dressing Chloraprepp SEPP
FSP3621	Safety Cannulation Pack Yellow 24G straight richardsons clear film chloraprepp SEPP tourniquet
FSP3622	Safety Cannulation Pack Blue 22G straight richardsons clear film chloraprepp SEPP tourniquet
FSP3623	Safety Cannulation Pack Pink 20G straight richardsons clear film chloraprepp SEPP tourniquet
FSP3624	Safety Cannulation Pack Green 18G straight richardsons clear film chloraprepp SEPP tourniquet
FSP4084	Safety Cannulation Pack Contains Safety 22G ~ IV3000 IV Dressing ~ Chloraprep SEPP ~ Blue Tourniquet with White Button ~ Swabs ~ Underarm Drape ~ Yellow Waste bag ~ B Braun Paperwork ~ Outer Sterile Field
FSP4104	Safety Cannulation Pack CT MRI power injection contains Introcan Safety 3 with wings 22G x 25mm ~ tegaderm 1633 dressing ~ chloraprep sepp ~ pink tourniquet with green button ~ swabs ~ underarm drape ~ yellow waste bag ~ white luer lock/ luer slip cap ~ outer sterile field
FSP4287	Safety Cannulation Pack Blue 22G IV3000 Chloraprep Sepp Swabs Sterile field yellow waste bag Drape Peel off documentation label Cannula Assesment Record
FSP4289	Safety Cannulation Pack Green 18G IV3000 Chloraprep Sepp Swabs Sterile field yellow waste bag Drape Peel off documentation label Cannula Assesment Record
FSP4913	Safety Cannulation Pack Green 18G Leicester
FSP4914	Safety Cannulation Pack Pink 20G Leicester
FSP4915	Safety Cannulation Pack Blue 22G Leicester
FSP4916	Safety Cannulation Pack Yellow 24G Leicester
FSQ1323	Catheter placement pack Catheter placement pack Trust specific pack for university hospitals coventry and warwickshire INCLUDES CHLORAPREP - LICENCED MEDICINES NON RETURNABLE ITEM
FSQ983	Catheter Central Venous Pack Pack contains: outer wrap ~ large blue tray ~ 5ml luer slip syringe ~ 10ml luer slip syringe ~ hypodermic needle 21g 1.5 inches ~ hypodermic needle 25g 5/8 inches ~ 15 swabs 7.5 x 7.5cm 12ply green contains chloraprep - licenced medicines PHARMA NON RET
FSU541	Catheter central venous peripherally inserted picc placement custom pack Catheter central venous peripherally inserted picc placement custom pack Trust specific for Derby hospital - CONTAINS CHLORAPREP - LICENCED MEDICINES NON RETURNABLE ITEM
FTR792	Needle Exchange Harm Reduction Product (LICENSED MEDICINES) water for injection 2ml glass ampoules100 free amp snappers per pack NON RETURNABLE
ILF177	Toothpaste Duraphat 2800 flouride
ILF331	Toothpaste duraphat 5000 single pack

MRB296	Mouthwash LICENSED MEDICINES 0.2% Chlorhexidine peppermint 300ml NON RETURNABLE
MRB297	Mouthwash LICENSED MEDICINES 0.2% Chlorhexidine original 300ml NON RETURNABLE
MRB300	Skin Disinfectant LICENSED MEDICINES 0.5% Chlorhexidine denatured ethanol 70% spray 200ml pink NON RETURNABLE
MRB301	Skin Disinfectant LICENSED MEDICINES 0.5% Chlorhexidine denatured ethanol 70% spray 500ml pink NON RETURNABLE
MRB302	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile 0.67ml NON RETURNABLE
MRB303	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile 1.5ml applicator NON RETURNABLE
MRB304	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile 10.5ml applicator NON RETURNABLE
MRB305	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile 26ml applicator NON RETURNABLE
MRB306	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile 3ml applicator NON RETURNABLE
MRB319	Skin Disinfectant LICENSED MEDICINES 4% Chlorhexidine surgical scrub solution 250ml NON RETURNABLE
MRB320	Skin Disinfectant LICENSED MEDICINES 4% Chlorhexidine surgical scrub solution 500ml NON RETURNABLE
MRB321	Skin Disinfectant LICENSED MEDICINES 4% Chlorhexidine surgical scrub solution 500ml NON RETURNABLE
MRB328	Skin Disinfectant LICENSED MEDICINES 7.5% Povidone iodine surgical scrub solution 500ml NON RETURNABLE
MRB332	Skin Disinfectant LICENSED MEDICINES 0.5% Chlorhexidine denatured ethanol 70% solution 600ml clear NON RETURNABLE
MRB333	Skin Disinfectant LICENSED MEDICINES 0.5% Chlorhexidine denatured ethanol 70% solution 600ml pink NON RETURNABLE
MRB335	Skin Disinfectant LICENSED MEDICINES 10% Povidone iodine alcoholic solution 500ml NON RETURNABLE
MRB336	Skin Disinfectant LICENSED MEDICINES 10% Povidone Iodine antiseptic solution 500ml NON RETURNABLE
MRB337	Catheter urethral anaesthetic lubricating gel Licensed Medicines 2% lidocaine 0.05% chlorhexidine gel 11ml NON RETURNABLE
MRB338	Catheter urethral anaesthetic lubricating gel Licensed Medicines 2% lidocaine 0.25% chlorhexidine gel 6ml NON RETURNABLE
MRB353	Irrigation Fluid LICENSED MEDICINES 0.15% chlorhexidine cetrimide 0.015% chlorhexidine solution 100ml sachet NON RETURNABLE
MRB354	Irrigation Fluid LICENSED MEDICINES 0.15% Chlorhexidine cetrimide 0.015% chlorhexidine solution 25ml sachet NON RETURNABLE
MRB355	Irrigation Fluid LICENSED MEDICINES 0.05% Chlorhexidine solution 100ml sachet NON RETURNABLE
MRB356	Irrigation Fluid LICENSED MEDICINES 0.05% Chlorhexidine solution 25ml sachet NON RETURNABLE
MRB387	Skin Disinfectant LICENSED MEDICINES 4% Chlorhexidine surgical scrub solution 250ml NON RETURNABLE
MRB475	Skin Disinfectant LICENSED MEDICINES Bottle 125ml chlorhexidine gluconate 4% body wash NON RETURNABLE
MRB494	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile with tint 3ml applicator NON RETURNABLE
MRB495	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile with tint 10.5ml applicator NON RETURNABLE
MRB496	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile with tint 26ml applicator NON RETURNABLE
MRB561	Skin Disinfectant LICENSED MEDICINES 2% Chlorhexidine gluconate in 70% IPA sterile 1.5ml applicator NON RETURNABLE